

Policy Sub Committee Minutes

Present: Mr. Joshua Amaral, Chair, Mr. Bruce Oliveira, Ms. Marlene Pollock

Absent: None

In Attendance: Dr. Durkin, Mr. DeFalco, Mr. O'Leary, Mrs. Dunaway (Policy Manual Liaison),
Mr. James Hardy, MASC Field Representative

The meeting was called to order by Mr. Amaral.

A motion was made by Mr. Oliveira and seconded by Ms. Pollock to approve minutes of the September 24, 2015 meeting.

Old business:

Continuation of the School Committee Policy Manual review.

Mr. Hardy reviewed several sections of the policy manual. The updates are listed as follows:

SECTION B SUPPORT SERVICES

BEC	EXECUTIVE SESSIONS - Minor update
BED	SCHOOL COMMITTEE MEETING PROCEDURES – Minor revision
BEDA	NOTIFICATION OF SCHOOL COMMITTEE MEETINGS – Minor update
BEDB	AGENDA FORMAT – Revised
BEDB-E	AGENDA FORMAT PROCEDURE - Omitted
BEDBA	AGENDA PREPARATION AND DISSEMINATION – Minor revision
BEDC	QUORUM – Minor update
BEDD	RULES OF ORDER - Updated
BEDF	VOTING METHOD – Minor revision
BEDG	MINUTES - Updated
BEDH	PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS – No change
BEDI	NEWS MEDIA SERVICES AT SCHOOL COMMITTEE MEETINGS - Omit
BEE	SPECIAL PROCEDURES FOR CONDUCTING HEARINGS – No change
BG	SCHOOL COMMITTEE POLICY DEVELOPMENT – Minor revision
BGA	POLICY DEVELOPMENT SYSTEM - Omit
BGAA/BGB	PRELIMINARY DEVELOPMENT OF POLICIES/POLICY ADOPTION – No change
BGC	POLICY REVISION AND REVIEW - Updated
BGD	SCHOOL COMMITTEE REVIEW OF REGULATIONS – Minor revisions

BGE	POLICY DISSEMINATION – Revised
BGF	SUSPENSION OF POLICIES - Updated
BHC	SCHOOL COMMITTEE-STAFF COMMUNICATIONS - Revised
BHE	USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS – No change
BIA	NEW SCHOOL COMMITTEE MEMBER ORIENTATION - Update
BIB	SCHOOL COMMITTEE MEMBER DEVELOPMENT OPPORTUNITIES - Omit
BIBA	SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS – No change
BID	SCHOOL COMMITTEE MEMBER COMPENSATION AND EXPENSES – No change
BJ	SCHOOL COMMITTEE LEGISLATIVE PROGRAM - Adopt
BK	SCHOOL COMMITTEE MEMBERSHIPS – No change

SECTION E
SUPPORT SERVICES

EA	SUPPORT SERVICES GOALS – No change
EB	SAFETY PROGRAM - Adopt
EBAB	PEST MANAGEMENT POLICY - Adopt
EBB	FIRST AID - Adopt
EBBB	ACCIDENT REPORTS - Omit
EBC	EMERGENCY PLANS - Adopt
EBCAA	CRISIS RESPONSE - Omit
EBCB	FIRE DRILLS - Omit
EBCD	EMERGENCY CLOSINGS - No change
EBCD-R	EMERGENCY CLOSINGS - Omit
EC	BUILDINGS AND GROUNDS MANAGEMENT – Minor revision
ECA	BUILDINGS AND GROUNDS SECURITY – No change
ECABA-R	IDENTIFICATION CARDS - Omit
ECAC	VANDALISM – No change
ECAF	SECURITY CAMERAS IN SCHOOLS - Adopt
ECE	TRAFFIC AND PARKING CONTROLS – Omit
ED	MATERIAL RESOURCES MANAGEMENT - Omit
EDC	AUTHORIZED USE OF SCHOOL-OWNED MATERIALS - Omit
EEA	STUDENT TRANSPORTATION – No change
EEAA	WALKERS AND RIDERS - Omit
EEAE	SCHOOL BUS SAFETY PROGRAM – Minor revision
EEAEA	BUS DRIVER EXAMINATION AND TRAINING - Omit
EEAEA-I	DRUG AND ALCOHOL TESTING FOR SCHOOL BUS AND COMMERCIAL VEHICLE DRIVERS - Omit
EEAEC	STUDENT CONDUCT ON SCHOOL BUSES – No change
EEAEC-R	STUDENT CONDUCT ON SCHOOL BUSES – No change
EEAF	SPECIAL USE OF SCHOOL BUSES - Omit
EEAG	USE OF PRIVATE VEHICLES ON SCHOOL BUSINESS – Omit
EEAG (Revised)	STUDENT TRANSPORTATION IN PRIVATE VEHICLES - Adopt
EF	FOOD SERVICES MANAGEMENT - Omit
EFC	FREE AND REDUCED PRICE FOOD SERVICES – No change
EFC-E	FREE AND REDUCED PRICE FOOD SERVICES - Omit
EGAF	TELEPHONE/CELL PHONE USAGE POLICY - Omit
EGAD	COPYRIGHT PROTECTION POLICY – No change

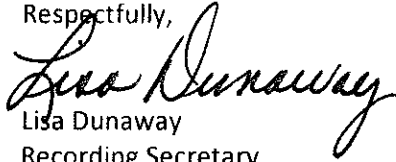
Mr. Oliveira made a motion to approve the adoption of edited/new sections BEC – BK and E and elimination of outdated/non-applicable policies and to send to the full School Committee. Ms. Pollock seconded the motion. Unanimous vote to approve.

Mr. Hardy suggested that Section G be reviewed at the next meeting.

At 7:20, Ms. Pollock made a motion to adjourn. Mr. Oliveira seconded. All voted in favor.

Next meeting: January 28, 2016 at 5:00 P.M.

Respectfully,

A handwritten signature in black ink that reads "Lisa Dunaway". The signature is written in a cursive, flowing style.

Lisa Dunaway
Recording Secretary
Policy Manual Liaison

